

Policy F.Y.I.

From the Policy Unit

Date: 02-14-2025

FYI-460

Please contact the Policy Unit if you have questions regarding this announcement at

DCSSPOLICYQUESTIONS@azdes.gov.



SUBJECT: Policy FYI-460 | Attorney-Client Privilege

This Policy FYI is to inform team members that the Arizona Attorney General's Office (AGO) provides legal advice and representation to the Division of Child Support Services (DCSS). Confidential communication for the purpose of seeking legal guidance between the AGO and the DCSS is protected by attorney-client privilege.

Team members must not disclose any protected communications to case participants or other outside parties. Protected communications include, but are not limited to, legal advice, case notes, hearing notes, and emails. Additionally, team members may not cut/paste protected communications into any other document or communication, including AZCARES Activity History notes.

If team members have any questions about protected communications, please reach out to your leadership or send your question to the Policy team at [DCSS Policy Questions](#).

**We urge DCSS team members to view this information directly on The PORT and not create a separate personal file.
Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.**